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Ms. Toni Vakos

Editor, *eSource for College Transitions*

National Resource Center for The First-Year Experience & Students in Transition

University of South Carolina

1728 College Street

Columbia, SC 29208

Dear Ms. Vakos:

I have written a manuscript entitled “Week of Welcome: Building a First Class Tradition” that I believe is appropriate for the audience of *eSource for College Transitions*. It summarizes the Week of Welcome (WOW) program at Marshall University and the continuing process of molding the program to better ease the freshman transition.

Although I recognize that the manuscript must go through the peer review process, I would appreciate your initial reaction to the concept.

As Director of University College at Marshall University, I have been heavily involved in the development of the WOW program since its implementation in 2010. I serve as co-chair of the Freshman Success Subcommittee of our Strategic Enrollment Planning Council. I am currently pursuing my doctoral degree in Education Leadership with a concentration in Higher Education Administration.

Please reply to the above address or by email (goodall@marshall.edu) at your convenience. I will look forward to your reply.

Sincerely yours,

Sherri L. Stepp

Director of University College